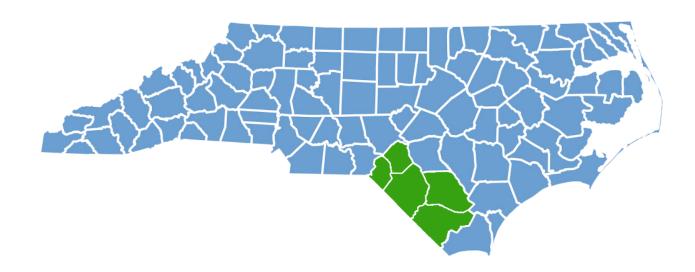
Code of Ethics & Exhibitor Guidelines for Ed-Op Programs:

- Arrive early to the fair and staff your booth during fair hours
- Dress to best represent your school
- Check in with the coordinator of the college fair in order to locate the table, space, or booth you have been assigned.
- Stay for the entire program. CACRAO and/or the college fair host may follow up with the leadership of your institution should you be absent without notification. Representatives should notify the host contact or Scheduling Committee member who organized the week should you be unable to attend.
- One official representative is considered adequate. If more than one representative is needed, those present must confine all activities to the assigned space.
- Recruitment is restricted to the parameters of the booth. Standing in front of your table is not permitted; representatives are to remain behind their assigned table during fair hours.
- Allow students to approach your table of their own accord. Calling to or directing students to your table is not permitted.
- Displays cannot exceed or obstruct the view of adjacent booths and prevent the representative from standing behind their table. Floor displays are not permitted. Objects such as balloons are also not permitted.
- Laptops and iPads are permitted for visual use only, audio is not permitted. Technology such as this should not interfere with other exhibitors.
- Promotional giveaways (including raffles and drawings) are strictly prohibited. Distributed
 educational information must be limited to printed materials which are accurate, tasteful and pertain
 to the college or university. Handouts such as key chains, pens, pennants, balloons, balls, plastic
 bags, food and candy are not permitted.
- Applications for admission may be distributed, but not completed or returned at Ed-Op Programs. Offering on-site admission is also not permitted.
- Be courteous to other exhibitors and fair attendees. CACRAO members should display the highest levels of decorum and avoid any unprofessional behavior that would disgrace the CACRAO organization or that would infringe upon the rights of their fellow members. A professional demeanor should always be maintained with both students and colleagues.
- Cell phones, Bluetooth devices, and iPhones should be turned off and stored for the duration of the Ed-Op Program.
- Assist college fair coordinators by completing all evaluations and return them to the designated official at the conclusion of the fair.
- CACRAO member institutions may host Ed-Op Programs only with prior approval from either the NC or SC Scheduling Committees. In the event that the Scheduling Committee feels it is necessary to hold a program at a member institution, the following policies apply:
 - o The host institution will participate on an equal standing with all other institutions and no special incentives will be offered for students.
 - o Refreshments (if provided) should be for college representatives only.
 - o Hosting institutions are not obligated to accommodate representatives who did not receive a specific invitation, did not respond to an invitation, or did not submit a required participation fee.

Failure to adhere to these guidelines will result in your institution being asked to vacate your assigned space and the Educational Opportunity Fair. Colleges and Universities exhibiting in CACRAO's Fairs are expected to adhere to CACRAO's Principles of Good Practice.

Week Coordinator

Krystin Woodell – UNC Pembroke Krystin.Woodell@uncp.edu



Monday, October 31

Fair Time: 8:15 a.m. - 9:15 a.m. Fair Name: Whiteville High School

Fair Location: TBA

Address: 413 N Lee St, Whiteville, NC 28472

Contact: Anna Godwin, agodwin@whiteville.k12.nc.us

Travel Time: N/A Note(s): N/A

Fee: N/A

Fair Time: 10:00 a.m. - 11:00 a.m.

Fair Name: South Columbus High School

Fair Location: TBA

Address: 40 Stallion Dr, Tabor City, NC 28463

Contact: Stacy Stout-Prince, ssprince@columbus.k12.nc.us **Travel Time:** 20 minutes from Whiteville High School

Note(s): N/A Fee: N/A

Fair Time: 1:30 p.m. - 2:30 p.m.

Fair Name: West Columbus High School

Fair Location: TBA

Address: 7294 Andrew Jackson Hwy SW, Cerro Gordo, NC 28430

Contact: Michelle Haigler

Travel Time: 24 minutes from South Columbus High School

Note(s): N/A Fee: N/A

Tuesday, November 1

Fair Time: 8:30 a.m. - 9:30 a.m. Fair Name: Scotland High School

Fair Location: TBA

Address: 1000 W Church St, Laurinburg, NC 28352 Contact: Cindy Chavis, cindy.chavis@scotland.k12.nc.us

Travel Time: N/A Note(s): N/A

Fee: N/A

Tuesday, November 1 (Continued)

Fair Time: 10:30 a.m. - 11:30 a.m. Fair Name: Hoke County High School

Fair Location: Hoke County High School, Main Gym

Address: 505 S Bethel Rd, Raeford, NC 28376

Contact: Brandon Locklear, brlocklear@hcs.k12.nc.us **Travel Time:** 25 minutes from Scotland High School

Note(s): N/A Fee: N/A

Fair Time: 1:00 p.m. - 2:00 p.m. Fair Name: Red Springs High School

Fair Location: TBA

Address: 509 N Vance St, Red Springs, NC 28377

Contact: Kimberly McDonald, kimberly.mcdonald@robeson.k12.nc.us

Travel Time: 17 minutes from Hoke County High School

Note(s): N/A Fee: N/A

Wednesday, November 2

Fair Time: 8:15 a.m. - 9:15 a.m. Fair Name: Fairmont High School

Fair Location: Fairmont High School, *Main Gym* **Address:** 5419 Old Stage Rd, Fairmont, NC 28340

Contact: Hillary Jacobs, hlegail@unc.edu

Travel Time: N/A Note(s): N/A Fee: N/A

Fair Time: 10:30 a.m. - 11:30 a.m.

Fair Name: East Columbus High School

Fair Location: East Columbus High School, *Main Gym* Address: 32 Gator Ln, Lake Waccamaw, NC 28450 Contact: Brad Carey, bradcarey@columbus.k12.nc.us Travel Time: 37 minutes from Fairmont High School

Note(s): N/A Fee: N/A

Wednesday, November 2 (Continued)

Fair Time: 1:00 p.m. - 2:00 p.m.

Fair Name: Columbus Career & College Academy

Fair Location: TBA

Address: 4564 Chadbourn Hwy, Whiteville, NC 28472 Contact: Kayla Gooden, kaylagooden@columbus.k12.nc.us Travel Time: 17 minutes from East Columbus High School

Note(s): Please note. StriveScan not included.

Fee: N/A

Thursday, November 3

Fair Time: 8:15 a.m. - 9:15 a.m.

Fair Name: Purnell Swett High School

Fair Location: Purnell Swett High School, *Main Gym* **Address:** 11344 Deep Branch Rd, Maxton, NC 28364

Contact: Chenoa Chavis, cechavis@unc.edu

Travel Time: N/A Note(s): N/A Fee: N/A

Fair Time: 10:00 a.m. - 11:00 a.m.

Fair Name: Lumberton Senior High School

Fair Location: TBA

Address: 3901 Fayetteville Rd, Lumberton, NC 28358 Contact: Deborah Stone, Deborah.stone@robeson.k12.nc.us Travel Time: 26 minutes from Purnell Swett High School

Note(s): N/A Fee: N/A

Fair Time: 1:30 p.m. - 2:30 p.m. Fair Name: St. Pauls High School

Fair Location: St. Pauls High School, *Main Gym* **Address:** 648 N Old Stage Rd, St Pauls, NC 28384

Contact: Sonya Sampson, sonya.sampson@robeson.k12.nc.us **Travel Time:** 18 minutes from Lumberton Senior High School

Note(s): N/A Fee: N/A

Friday, November 4

Fair Time: 8:30 a.m. - 9:30 a.m. Fair Name: West Bladen High School

Fair Location: TBA

Address: 1600 NC-410 Hwy, Bladenboro, NC 28320

Contact: Miss Patricia Beasley, pjbeasley@bladen.k12.nc.us

Travel Time: N/A

Note(s): N/A Fee: N/A

Fair Time: 10:30 a.m. - 11:30 a.m. Fair Name: East Bladen High School

Fair Location: TBA

Address: 5600 NC-87, Elizabethtown, NC 28337

Contact: Ms. Katie Larrimore, knlarrimore@bladen.k12.nc.us **Travel Time:** 17 minutes from West Bladen High School

Note(s): N/A Fee: N/A