

Code of Ethics & Exhibitor Guidelines for Ed-Op Programs:

- Arrive early to the fair and staff your booth during fair hours
- Dress to best represent your school
- Check in with the coordinator of the college fair in order to locate the table, space, or booth you have been assigned.
- Stay for the entire program. CACRAO and/or the college fair host may follow up with the leadership of your institution should you be absent without notification. Representatives should notify the host contact or Scheduling Committee member who organized the week should you be unable to attend.
- One official representative is considered adequate. If more than one representative is needed, those present must confine all activities to the assigned space.
- Recruitment is restricted to the parameters of the booth. Standing in front of your table is not permitted; representatives are to remain behind their assigned table during fair hours.
- Allow students to approach your table of their own accord. Calling to or directing students to your table is not permitted.
- Displays cannot exceed or obstruct the view of adjacent booths and prevent the representative from standing behind their table. Floor displays are not permitted. Objects such as balloons are also not permitted.
- Laptops and iPads are permitted for visual use only, audio is not permitted. Technology such as this should not interfere with other exhibitors.
- Promotional giveaways (including raffles and drawings) are strictly prohibited. Distributed educational information must be limited to printed materials which are accurate, tasteful and pertain to the college or university. Handouts such as key chains, pens, pennants, balloons, balls, plastic bags, food and candy are not permitted.
- Applications for admission may be distributed, but not completed or returned at Ed-Op Programs. Offering on-site admission is also not permitted.
- Be courteous to other exhibitors and fair attendees. CACRAO members should display the highest levels of decorum and avoid any unprofessional behavior that would disgrace the CACRAO organization or that would infringe upon the rights of their fellow members. A professional demeanor should always be maintained with both students and colleagues.
- Cell phones, Bluetooth devices, and iPhones should be turned off and stored for the duration of the Ed-Op Program.
- Assist college fair coordinators by completing all evaluations and return them to the designated official at the conclusion of the fair.
- CACRAO member institutions may host Ed-Op Programs only with prior approval from either the NC or SC Scheduling Committees. In the event that the Scheduling Committee feels it is necessary to hold a program at a member institution, the following policies apply:
 - The host institution will participate on an equal standing with all other institutions and no special incentives will be offered for students.
 - Refreshments (if provided) should be for college representatives only.
 - Hosting institutions are not obligated to accommodate representatives who did not receive a specific invitation, did not respond to an invitation, or did not submit a required participation fee.

Failure to adhere to these guidelines will result in your institution being asked to vacate your assigned space and the Educational Opportunity Fair. Colleges and Universities exhibiting in CACRAO' Fairs are expected to adhere to CACRAO's Principles of Good Practice.

NC Week 4A (Metro Week)- Counties: Durham, Forsyth, Guilford, Stokes, and Rockingham

Week Coordinators

David Stevenson, Jr.
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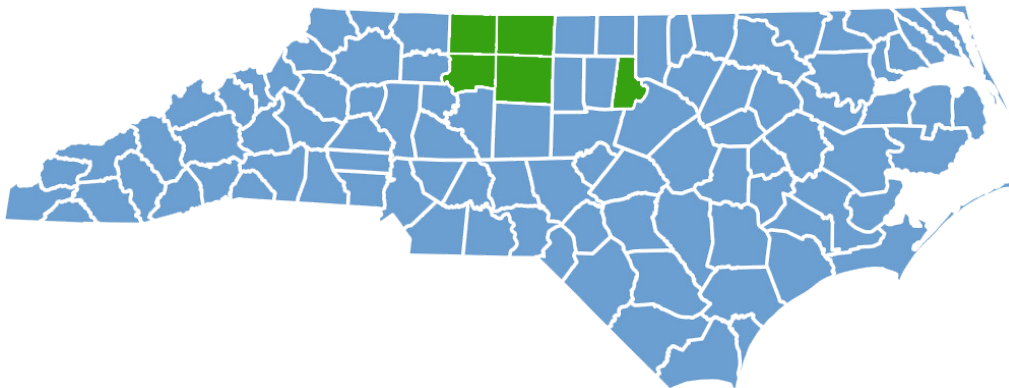
Ronnie Chalmers
North Carolina State University
919-513-1705
ronnie_chalmers@ncsu.edu

Suggested Hotels

Location: DoubleTree by Hilton Greensboro
Address: 3030 W. Gate City Blvd., Greensboro, NC 27403
Contact: 336-292-4004
Notes: No CACRAO Rate

Holiday Inn Express Wendover
Address: 4305 Big Tree Way., Greensboro, NC 27409
Contact: 336-854-0090

Fairfield Inn by Marriott Airport
Address: 7615 Thorndike Rd., Greensboro, NC 27409
Contact- 336-841-0140



NC Week 4A (Metro Week)- Counties: Durham, Forsyth, Guilford, Stokes, and Rockingham

Monday, October 3rd, 2022

Fair Time: 8:45 AM - 9:45 AM

Fair Name & Location: DALTON MCMICHAEL HIGH SCHOOL

Address: 6845 NC Hwy 135, Mayodan, NC 27027

Travel Time:

Fair Time: 10:15- 11:15 AM

Fair Name & Location: JOHN MOREHEAD HIGH SCHOOL

Address: 134 North Pierce St., Eden, NC 27288

Travel Time: 23 minutes from DM High School

Tuesday, October 4th, 2021

Fair Time: 8:45 AM-9:45 AM

Fair Name & Location: Reidsville High School

Address: 1901 South Park Dr., Reidsville, NC 27230

Contact: Ms. Jan Denny (jdenny@rock.k12.nc.us)

Fair Time: 10:30 AM-11:30 AM

Fair Name & Location: Rockingham County High School

Address: 180 High School Rd., Reidsville NC

Contact: Ms. Jan Denny (jdenny@rock.k12.nc.us)

Travel Time: 12 Minutes from Reidsville High School

Fair Time: 4:00 pm-7:00 pm

Fair Name: DURHAM COUNTY SCHOOLS

Location: Durham Convention Center

Address: 301 West Morgan St.

Contact: Ronnie Chalmers (ronnie_chalmers@ncsu.edu)

Fee: Members: \$112/Non-Members: \$137

NC Week 4A (Metro Week)- Counties: Durham, Forsyth, Guilford, Stokes, and Rockingham

Wednesday, October 5th, 2022

Fair Time: 8:30: 10:00 am

Fair Name & Location: WEST STOKES HIGH SCHOOL

Address: 1400 Priddy Rd., King, NC 27021

Contact: Michelle Ring ((michelle.ring@stokes.k12.nc.us))

Fair Time 11:00 AM-12:00 AM

Fair Name & Location: South Stokes High School

Address: 1100 South Stokes High Dr., Walnut Cove, NC

Contact: Christina Sawyer (michelle.ring@stokes.k12.nc.us)

Travel Time: 17 Minutes from West Stokes

Fair Time:5:00 PM to 8:00 PM

Fair Name: Guilford County College Fair

Location: Convention Center at GTCC

Address: 7908 Leabourne Rd #9707, Colfax, NC 27235

Contact: Sarah M. Teague

Notes: Hospitality Room Provided

Fee: Members: \$112/Non-Members: \$137

Thursday, October 6th, 2022

Fair Time: 4:00 PM-8:00 PM

Fair Name: Forsyth County College Fair

Location: Benton Convention Center

Address: 301 W 5th Street--Winston-Salem, NC 27101

Notes: No food/refreshments provided. Please plan accordingly.

Fee: Members: \$112/Non-Members: \$137