Code of Ethics & Exhibitor Guidelines for Ed-Op Programs:

- Arrive early to the fair and staff your booth during fair hours
- Dress to best represent your school
- Check in with the coordinator of the college fair in order to locate the table, space, or booth you have been assigned.
- Stay for the entire program. CACRAO and/or the college fair host may follow up with the leadership of your institution should you be absent without notification. Representatives should notify the host contact or Scheduling Committee member who organized the week should you be unable to attend.
- One official representative is considered adequate. If more than one representative is needed, those present must confine all activities to the assigned space.
- Recruitment is restricted to the parameters of the booth. Standing in front of your table is not permitted; representatives are to remain behind their assigned table during fair hours.
- Allow students to approach your table of their own accord. Calling to or directing students to your table is not permitted.
- Displays cannot exceed or obstruct the view of adjacent booths and prevent the representative from standing behind their table. Floor displays are not permitted. Objects such as balloons are also not permitted.
- Laptops and iPads are permitted for visual use only, audio is not permitted. Technology such as this should not interfere with other exhibitors.
- Promotional giveaways (including raffles and drawings) are strictly prohibited. Distributed
 educational information must be limited to printed materials which are accurate, tasteful and pertain
 to the college or university. Handouts such as key chains, pens, pennants, balloons, balls, plastic
 bags, food and candy are not permitted.
- Applications for admission may be distributed, but not completed or returned at Ed-Op Programs. Offering on-site admission is also not permitted.
- Be courteous to other exhibitors and fair attendees. CACRAO members should display the highest levels of decorum and avoid any unprofessional behavior that would disgrace the CACRAO organization or that would infringe upon the rights of their fellow members. A professional demeanor should always be maintained with both students and colleagues.
- Cell phones, Bluetooth devices, and iPhones should be turned off and stored for the duration of the Ed-Op Program.
- Assist college fair coordinators by completing all evaluations and return them to the designated official at the conclusion of the fair.
- CACRAO member institutions may host Ed-Op Programs only with prior approval from either the NC or SC Scheduling Committees. In the event that the Scheduling Committee feels it is necessary to hold a program at a member institution, the following policies apply:
 - o The host institution will participate on an equal standing with all other institutions and no special incentives will be offered for students.
 - o Refreshments (if provided) should be for college representatives only.
 - O Hosting institutions are not obligated to accommodate representatives who did not receive a specific invitation, did not respond to an invitation, or did not submit a required participation fee.

Failure to adhere to these guidelines will result in your institution being asked to vacate your assigned space and the Educational Opportunity Fair. Colleges and Universities exhibiting in CACRAO's Fairs are expected to adhere to CACRAO's Principles of Good Practice.

Week Coordinators:

Cailin Asip
Davidson-Davie Community College
cailin_asip@davidsondavie.edu
757-784-6425 (cell)

Allison Kee Catawba College <u>takee21@catawba.edu</u> 704-433-5024 (Cell)

Suggested Hotel(s):

Days: Sunday, September 18 - Monday, September 19

Hampton Inn - Asheboro 1137 E. Dixie Dr., Asheboro, NC 27203

Fairfield Inn & Suites by Marriot 920 Executive Way, Asheboro, NC 27203

Holiday Inn Express - Asheboro 900 Executive Way, Asheboro, NC 27203

Days: Sunday, September 18- Friday, September 23, 2022

Hampton Inn (336) 300-7009

Lexington, NC

CACRAO Rate: \$96.00, Code: 19R

Holiday Inn Express & Suites at Childress Vineyards

Lexington, NC

CACRAO Rate: \$109- Must book more than 30 days in advance to utilize the CACRAO rate- limited rooms available under the rate.

Hampton Inn

High Point, NC

CACRAO Rate: \$149- Must book more than 30 days in advance to utilize the CACRAO rate- limited rooms available under the rate.

www.my-event.hilton.com/hptnchx-ccf-465f867d-6537-4ff6-aa26-b45e380a7703/

Holiday Inn Express

High Point, NC

CACRAO Rate: \$129- Must book more than 30 days in advance to utilize the CACRAO rate- limited rooms available under the rate.

Sunday, September 18th

Fair time: 3-5 pm

Fair Name: Rowan County Fair

Fair Location: Catawba College/ Goodman Gymnasium

Address: 2254 Yost St. Salisbury, NC 28144

Contact: Allison Kee

Fee: \$27 members/\$47 non-members

Notes: Refreshments will be made available by Rowan Crosby Scholars; college representatives

may begin arriving no earlier than 2:15 pm to set up.

Monday, September 19th

Fair time: 8:30 am - 9:30 am

Fair Name: Eastern Randolph High School

Location: Cafeteria

Address: 390 Eastern Randolph Rd. Ramseur, NC 27316

CACRAO Contact: Allison Kee

School Contact: Lisa Miller - 13miller@randolph.k12.nc.us

Notes/Parking: Parking is located in the staff and student lot in the spaces that are open.

Fair time: 10 am - 11 am

Fair Name: Asheboro High School

Location: TBD

Address: 1221 South Park St. Asheboro, NC 27203

CACRAO Contact: Allison Kee

School Contact: De'Vera Tune - dtune@asheboro.k12.nc.us

Notes/Parking: 20 minutes from Eastern Randolph. TBD due to ongoing construction at school

Fair time: 12:15 pm - 1:15 pm Fair Name: Uwharrie Charter Location: High School Gym

Address: 5326 US Highway 220 Business South, Asheboro, NC 27205

CACRAO Contact: Allison Kee

School Contact: Meaghan Rabb - meaghan rabb@uwharriecharter.org

Notes/Parking: 5 minutes from Asheboro High School. Parking will be behind the school. There

will be someone directing counselors to the parking location.

Monday, September 19th Continued

Fair time: 1:45 pm to 2:45 pm Fair Name: Southwestern Randolph

Location: Cafeteria

Address: 1641 Hopewell Friends Rd. Asheboro, NC 27205

CACRAO Contact: Allison Kee

School Contact: Teresa Burton - tburton@randolph.k12.nc.us

Notes/Parking: 10 minutes from Uwharrie Charter. Southwestern Randolph dismisses at 3 pm. Parking arrangements will be made to park in the front of the school in the student parking lot or

staff parking lot.

Tuesday, September 20th

Fair time: 8:45 am - 9:45 am

Fair Name: Providence Grove High School

Location:

Address: 5555 Mack Lineberry Rd. Climax, NC 27233

CACRAO Contact: Allison Kee

School Contact: Toni Moore - tmoore@randolph.k12.nc.us

Notes/Parking:

Fair time: 10:10 am - 11:10 am Fair Name: Randleman High School

Location: Cafeteria

Address: 4396 Tigers Den Rd. Randleman, NC 27317

CACRAO Contact: Allison Kee

School Contact: Jill Hays - jhays@randolph.k12.nc.us

Notes/Parking: 17 Minutes from PGHS. Parking is located in the teacher parking lot. Make a right onto Tigers Den Rd., stay to the left at the V, and the teacher lot is right there. Large parking lot and welcome to park anywhere in this section. The cafeteria is located through the

second set of doors at the front of the school.

Fair time: 1 pm - 2 pm

Fair Name: Trinity High School

Location: Gym

Address: 5746 Trinity High School Dr. Trinity, NC 27370

CACRAO Contact: Allison Kee

School Contact: Jonathan Lanier - jlanier@randolph.k12.nc.us

Notes/Parking: 24 minutes from Randleman. Parking is located in front of the gym.

Tuesday, September 20th Continued

Fair time: 2:30 pm - 3:30 pm

Fair Name: Wheatmore High School

Location: Cafeteria

Address: 3678 Finch Farm Rd. Trinity, NC 27370

CACRAO Contact: Allison Kee

School Contact: Sheila M. Dunphy-Atkins - sdunphy-atkins@randolph.k12.nc.us

Notes/Parking: 11 minutes from Trinity High. School dismisses at 3:20, but the after school traffic should be cleared up by the time counselors are departing. Parking will be in the front of

the school, enter at the concrete WHEATMORE sign.

Wednesday, September 21st

Fair Time: 8:45-9:45am

Fair Name: Thomasville Senior High School

Location: Media Center

Address: 410 Unity Street Thomasville, NC 27360

School Contact: Mary Geyer **CACRAO Contact:** Cailin Asip

Notes/Parking:

Fair Time: 10:15 – 11:15 am

Fair Name: Ledford Senior High School

Location: Old Gym

Address: 140 Jesse Green Road Thomasville, NC 27360

School Contact: Randy Mercer **CACRAO Contact:** Cailin Asip

Notes/Parking: There will be parking on the side of the building by the gym for the college

representatives.

Fair Time: 11:45am-1:15pm

Fair Name: Oak Grove High School

Location: Main Gym

Address: 3507 Midway School Rd., Winston-Salem, NC 27107

Contact: Lisa Crabb

CACRAO Contact: Cailin Asip

Notes/Parking: Representatives can park in the front parking lot.

Wednesday, September 21st Continued

Fair Time: 2:00 - 3:00pm

Fair Name: North Davidson High School

Location: Cafeteria

Address: 7227 Old Us Highway 52, Lexington, NC 27295

School Contact: Jennfier Hurak **CACRAO Contact:** Cailin Asip

Notes/Parking: College reps will now have to enter at the front of the building. Go to the traffic light and turn down Critcher Drive. ROTC students will be at the front of the school directing the

representatives to parking spots and the cafeteria.

Thursday, September 22nd

Fair Time: 8:25-9:25am

Fair Name: Central Davidson High School

Location: Cafeteria

Address: 2427 NC Highway 47 Lexington NC 27292

Contact: Kelly Baldwin and Mason Martin

CACRAO Contact: Cailin Asip

Notes/Parking: Park in the back parking lot and staff will be there to assist in directing to the

cafeteria.

Fair Time: 10:15-11:15am

Fair Name: South Davidson High School

Location: Cafeteria

Address: 14956 N Carolina 109 Denton NC 27239

Contact: Susan Millman

CACRAO Contact: Cailin Asip

Notes/Parking: Park around the school at the gym area. When arriving into the school parking

lot, take the first left and curve around, and you will see the parking area.

Fair Time: 1:50 – 2:50pm

Fair Name: Davie County High School and Early College

Location: Large Gym

Address 180 War Eagle Drive Mocksville, NC 27028

Contact: Erin Brown

CACRAO Contact: Cailin Asip

Notes/Parking: Reps can park in the Bus lot - parking assistance will be available.

Thursday, September 22nd Continued

Fair Time: 5:30-7:30 pm

Fair Name: Davidson County College Fair

Location: Davidson-Davie Community College Brinkley Gymnasium **Address:** 297 Davidson Community College Rd, Thomasville, NC 27360

School & CACRAO Contact: Cailin Asip **Fee:** \$25 members/ \$45 non-members

Notes/Parking: Dinner served from 4:30 - 5:15pm. Rep parking is available in Lot E, right in

front of the Brinkley Gym.

Attendees: All Davidson County schools including Davidson County High Schools, Yadkin Valley Academy, and Davidson Early College, homeschooled students, and Davidson-Davie

transfer students will be invited to attend.

Friday, September 23rd

Fair Time: 8:40 – 9:30 am

Fair Name: Lexington Senior High School

Location: Gym

Address: 26 Penry Street, Lexington, NC

Contact: Nathan Tongel

CACRAO Contact: Cailin Asip

Notes/Parking: Reps should park in the back lot closest to the gym. They will see the yellow

bus parking lot if they are in the right place off of West Hemstead.

Fair Time: 10:00-11:00am

Fair Name: West Davidson High School

Location: Cafeteria

Address: 200 Dragon Drive, Lexington, NC 27295

Contact: Suzan Tedder

CACRAO Contact: Cailin Asip

Notes/Parking: Parking is available in the front of the school for the college representatives

park. Light snacks and drinks will be provided by the school.

Fair Time: 2:00-3:00pm

Fair Name: East Davidson High School

Location: Cafeteria

Address: 1408 Lake Rd. Thomasville, NC 27360

Contact: Leigh Ann Brock
CACRAO Contact: Cailin Asip

Notes/Parking: Students will be on-site to assist with parking.