

NC WEEK 4B (Wilmington Week) – Brunswick, Carteret, Craven, Jones, Pamlico,  
Pender, New Hanover, Onslow, & Duplin Counties – October 3-7, 2022

**CACRAO Code of Ethics & Exhibitor Guidelines for Ed-Op Programs**

- Arrive early to the fair and staff your booth during fair hours
- Dress to best represent your school
- Check in with the coordinator of the college fair in order to locate the table, space, or booth you have been assigned.
- Stay for the entire program. CACRAO and/or the college fair host may follow up with the leadership of your institution should you be absent without notification. Representatives should notify the host contact or Scheduling Committee member who organized the week should you be unable to attend.
- One official representative is considered adequate. If more than one representative is needed, those present must confine all activities to the assigned space.
- Recruitment is restricted to the parameters of the booth. Standing in front of your table is not permitted; representatives are to remain behind their assigned table during fair hours.
- Allow students to approach your table of their own accord. Calling to or directing students to your table is not permitted.
- Displays cannot exceed or obstruct the view of adjacent booths and prevent the representative from standing behind their table. Floor displays are not permitted. Objects such as balloons are also not permitted.
- Laptops and iPads are permitted for visual use only, audio is not permitted. Technology such as this should not interfere with other exhibitors.
- Promotional giveaways (including raffles and drawings) are strictly prohibited. Distributed educational information must be limited to printed materials which are accurate, tasteful and pertain to the college or university. Handouts such as key chains, pens, pennants, balloons, balls, plastic bags, food and candy are not permitted.
- Applications for admission may be distributed, but not completed or returned at Ed-Op Programs. Offering on-site admission is also not permitted.
- Be courteous to other exhibitors and fair attendees. CACRAO members should display the highest levels of decorum and avoid any unprofessional behavior that would disgrace the CACRAO organization or that would infringe upon the rights of their fellow members. A professional demeanor should always be maintained with both students and colleagues.
- Cell phones, Bluetooth devices, and iPhones should be turned off and stored for the duration of the Ed-Op Program.
- Assist college fair coordinators by completing all evaluations and return them to the designated official at the conclusion of the fair.
- CACRAO member institutions may host Ed-Op Programs only with prior approval from either the NC or SC Scheduling Committees. In the event that the Scheduling Committee feels it is necessary to hold a program at a member institution, the following policies apply:
  - The host institution will participate on an equal standing with all other institutions and no special incentives will be offered for students.
  - Refreshments (if provided) should be for college representatives only.
  - Hosting institutions are not obligated to accommodate representatives who did not receive a specific invitation, did not respond to an invitation, or did not submit a required participation fee.

**Failure to adhere to these guidelines will result in your institution being asked to vacate your assigned space and the Educational Opportunity Fair. Colleges and Universities exhibiting in CACRAO' Fairs are expected to adhere to CACRAO's Principles of Good Practice.**

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**Week Coordinator**

**Hannah Morgan**– UNC Wilmington  
morganhb@uncw.edu  
(910) 962-2269

**Suggested Hotel(s)**

**Days:** Sunday, October 2 – Tuesday, October 4

**Location:** SpringHill Suites by Marriott New Bern

**Address:** 300 Hotel Dr., New Bern, NC 28562

**Contact:** (252) 637 – 0017

**CACRAO Rate:** N/A

**Days:** Tuesday, October 4– Friday, October 7

**Location:** Hilton Garden Inn Wilmington Mayfaire Town Center

**Address:** 6745 Rock Spring Rd, Wilmington, NC 28405

**Contact:** (910) 509 – 4046

**CACRAO Rate:** N/A

***Additional option for Tuesday, October 4 if you don't want to  
drive to Wilmington that evening:***

**Location:** Home2 Suites by Hilton Jacksonville

**Address:** 139 Circuit Lane, Jacksonville, NC 28546

**Contact:** (910) 355 – 3500

**CACRAO Rate:** N/A



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**Monday, October 3rd**

**Fair Time: 8:00 a.m. – 9:00 a.m.**

**Fair Name & Location: WEST CRAVEN HIGH SCHOOL**

**Address:** 2600 Streets Ferry Rd., Vanceboro NC 28586

**Contact:** Delzora Clark, delzora.clark@cravenk12.org & Lynn Meall, lynn.meall@cravenk12.org

**Travel Time:** 20 minutes from SpringHill Suites

**Note(s):** Enter high school from Streets Ferry Road. Parking will be in any open parking space in front of the buses, on your right. Fair will be held in the gym. Enter the gym through the student terrace.

**Fair Time: 10:00 a.m. – 11:00 a.m.**

**Fair Name & Location: PAMLICO COUNTY HIGH SCHOOL**

**Address:** 601 Main St., Bayboro NC 28515

**Contact:** Betsy McCandless, betsymccandless@pamlicoschools.org,  
252-745-3151

**Travel Time:** 35 minutes from West Craven High School

**Note(s):** Fair will be in the gymnasium. Please park in front of the auditorium, just past the school.

**Fair Time: 1:30 p.m. – 2:30 p.m.**

**Fair Name & Location: NEW BERN HIGH SCHOOL**

**Address:** 4200 Academic Dr., New Bern NC 28562

**Contact:** Heidi Ricks, heidi.ricks@cravenk12.org, 252-514-6074

**Travel Time:** 30 minutes from Pamlico County High School

**Note(s):** Fair will be held in the gym. Please park in the back of the student parking lot. Then you will need to walk to the front of the school and check in, where you will be directed to the gym.

**Fair Time: 5:00 p.m. – 7:00 p.m.**

**Fair Name: CARTERET COUNTY SCHOOLS**

**Location:** Crystal Coast Civic Center

**Address:** 3505 Arendell St., Morehead City, NC 28557

**Contact:** Robert Lancaster, robert.lancaster@carteretk12.org, 252-726-1176

**Travel Time:** 55 minutes from New Bern HS

**Note(s):** Please note that this fair will not provide food or refreshments, so please plan accordingly. Parking is available in front of the Civic Center.

High schools attending: Bridges School, Croatan, East Carteret, Marine Science &  
Technology Early College, and West Carteret high schools.-

**Tuesday, October 4th**

**Fair Time: 9:00 a.m. – 10:00 a.m.**

**Fair Name & Location: HAVELOCK HIGH SCHOOL**

**Address:** 101 Webb Boulevard, Havelock, NC 28532

**Contact:** Whitney Johns, whitney.johns@cravenk12.org

**Travel Time:** 30 minutes from SpringHill Suites

**Notes(s):**

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**Tuesday, October 4th - Continued**

**Fair Time: 1:00 p.m. – 2:00 p.m.**

**Fair Name & Location: JONES SENIOR HIGH SCHOOL**

**Address:** 1378 NC Hwy. 58, Trenton, NC 28585

**Contact:** Ashley Andrews, ashley.andrews@jonesnc.net & Erica Wilson, erica.wilson@jonesnc.net

**Travel Time:** 45 minutes from Havelock HS

**Note(s):** Event will be in the Harry Brown Gymnasium, located through the Trenton Elementary School entrance. Park in the main parking lot and enter through the set of double doors on the right of the building, under "Trenton Elementary School." College reps are required to sign in as they enter the building through the Trenton Elementary School doors.

**Fair Time: 5:30 p.m. – 7:30 p.m.**

**Fair Name: ONSLOW COUNTY SCHOOLS**

**Location:** Northside High School

**Address:** 365 Commons Drive S., Jacksonville, NC 28546

**Contact:** Michelle Chadwick, Michelle.Chadwick@onslow.k12.nc.us

**Travel Time:** 30 minutes from Jones Senior HS

**Note(s):** Fair will be held in the cafeteria and parking will be in the front of the building. Chick-Fil-A will be provided for reps.

High schools attending: Camp Lejeune, Dixon, Jacksonville, Northside, Onslow Early College, Onslow Virtual, Richlands, Southwest, Swansboro, and White Oak high schools.

**Wednesday, October 5th**

**Fair Time: 8:30 a.m. – 9:30 a.m.**

**Fair Name & Location: TOPSAIL HIGH SCHOOL**

**Address:** 245 N. St. Johns Church Rd., Hampstead, NC 28443

**Contact:** Celina Mcgee, celina\_mcgee@pender.k12.nc.us

**Travel Time:** 25 minutes from Hilton Garden Inn

**Note(s):** Fair will be in the gymnasium, towards the back of the high school. Park in the student parking lot along the sides of the lot, or behind the school where the gymnasium is.

**Fair Time: 10:30 a.m. – 11:30 a.m.**

**Fair Name & Location: HEIDE TRASK HIGH SCHOOL**

**Address:** 14328 North Carolina Hwy. 210, Rocky Point, NC 28457

**Contact:** Christina Yates, christina\_yates@pender.k12.nc.us

**Travel Time:** 25 minutes from Topsail HS

**Note(s):** For parking, veer left at the entrance and park by the tennis courts. Reps can park anywhere by the tennis court area that are not numbered in blue (student parking).

**Fair Time: 1:00 p.m. – 2:00 p.m.**

**Fair Name & Location: PENDER HIGH SCHOOL**

**Address:** 5380 North Carolina Hwy. 53, Burgaw, NC 28425

**Contact:** McKenna Lantz, mckenna\_lantz@pender.k12.nc.us

**Travel Time:** 25 minutes from Heide Trask HS

**Note(s):** Fair will be in the gymnasium behind the school. Parking is available on that side of the school, and there is parking directly beside the gymnasium. Visitors can access the gymnasium and parking off of Horse Branch Road.

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**Thursday, October 6th**

**Fair Time: 8:00 a.m. – 9:00 a.m.**

**Fair Name & Location: NORTH BRUNSWICK HIGH SCHOOL**

**Address:** 114 Scorpion Drive NE, Leland, NC 28451

**Contact:** Barretta Smith, bsmith@bcswan.net, 910-371-2261

**Travel Time:** 25 minutes from Hilton Garden Inn

**Note(s):** Enter Scorpion Drive and follow the road to the right to the student parking lot. The fair will be in the gym - the gym entrance is at the end of the parking lot. A NBHS staff member will be at the doors to greet you.

**Fair Time: 10:00 a.m. – 11:00 a.m.**

**Fair Name & Location: SOUTH BRUNSWICK HIGH SCHOOL**

**Address:** 280 Cougar Road, Southport, NC 28461

**Contact:** John Walls, jwalls@bcswan.net, 910-756-6880

**Travel Time:** 30 minutes from North Brunswick HS

**Note(s):** JROTC will be directing traffic. Fair will be held in gymnasium.

**Fair Time: 1:30 p.m. – 2:30 p.m.**

**Fair Name & Location: WEST BRUNSWICK HIGH SCHOOL**

**Address:** 550 Whiteville, Rd., NW, Shallotte, NC 28470

**Contact:** Megan Hardy, mhardy@bcswan.net

**Travel Time:** 35 minutes from South Brunswick HS

**Note(s):** Parking will be in the front parking lot and please enter through the front doors.

**Fair Time: 5:30 p.m. – 7:30 p.m.**

**Fair Name: NEW HANOVER COUNTY SCHOOLS**

**Location: McKeithan Center - Cape Fear Community College, North Campus**

**Address:** 4500 Blue Clay Rd., Castle Hayne, NC 28429

**Contact:** Jeremy Gibbons, jgibbons@cfcc.edu

**Travel Time:** 20 minutes from Hilton Garden Inn

**Note(s):** Visitor parking is open on both sides of the McKeithan Center. Please note that a meal will not be served at this event and plan accordingly.

High schools attending: Ashley, Cape Fear Academy, Career Readiness Academy at Mosley PLC, Coastal Christian, GLOW Academy, Hoggard, Isaac Bear, Laney, New Hanover, Wilmington Christian Academy, Wilmington Early College, and Cape Fear Community College.

**Friday, October 7th**

**Fair Time: 9:15 a.m. – 11:45 a.m.**

**Fair Name: DUPLIN COUNTY SCHOOLS**

**Location:** James Kenan High School

**Address:** 1241 NC 24 & 50 Hwy., Warsaw, NC 28398

**Contact:** Janice Goldsby, jgoldsby@duplinschools.net, 910-296-1521

**Travel Time:** 1 hour from Hilton Garden Inn

**Note(s):** College representatives should park in the student parking lot in the front of the school. Fair will be in the gymnasium.

High schools attending: Duplin Early College, East Duplin, James Kenan, North Duplin, and Wallace-Rose Hill.