

NC WEEK 2B (Elon Week) – Alamance, Caswell, Granville, Orange, Pearson, Vance, & Wake Counties – September 16 – 20, 2018

Code of Ethics & Exhibitor Guidelines for Ed-Op Programs:

- Arrive early to the fair and staff your booth during fair hours
- Dress to best represent your school
- Check in with the coordinator of the college fair in order to locate the table, space, or booth you have been assigned.
- Stay for the entire program. CACRAO and/or the college fair host may follow up with the leadership of your institution should you be absent without notification. Representatives should notify the host contact or Scheduling Committee member who organized the week should you be unable to attend.
- One official representative is considered adequate. If more than one representative is needed, those present must confine all activities to the assigned space.
- Recruitment is restricted to the parameters of the booth. Standing in front of your table is not permitted; representatives are to remain behind their assigned table during fair hours.
- Allow students to approach your table of their own accord. Calling to or directing students to your table is not permitted.
- Displays cannot exceed or obstruct the view of adjacent booths and prevent the representative from standing behind their table. Floor displays are not permitted. Objects such as balloons are also not permitted.
- Laptops and iPads are permitted for visual use only, audio is not permitted. Technology such as this should not interfere with other exhibitors.
- Promotional giveaways (including raffles and drawings) are strictly prohibited. Distributed educational information must be limited to printed materials which are accurate, tasteful and pertain to the college or university. Handouts such as key chains, pens, pennants, balloons, balls, plastic bags, food and candy are not permitted.
- Applications for admission may be distributed, but not completed or returned at Ed-Op Programs. Offering on-site admission is also not permitted.
- Be courteous to other exhibitors and fair attendees. CACRAO members should display the highest levels of decorum and avoid any unprofessional behavior that would disgrace the CACRAO organization or that would infringe upon the rights of their fellow members. A professional demeanor should always be maintained with both students and colleagues.
- Cell phones, Bluetooth devices, and iPhones should be turned off and stored for the duration of the Ed-Op Program.
- Assist college fair coordinators by completing all evaluations and return them to the designated official at the conclusion of the fair.
- CACRAO member institutions may host Ed-Op Programs only with prior approval from either the NC or SC Scheduling Committees. In the event that the Scheduling Committee feels it is necessary to hold a program at a member institution, the following policies apply:
 - The host institution will participate on an equal standing with all other institutions and no special incentives will be offered for students.
 - Refreshments (if provided) should be for college representatives only.
 - Hosting institutions are not obligated to accommodate representatives who did not receive a specific invitation, did not respond to an invitation, or did not submit a required participation fee.

Failure to adhere to these guidelines will result in your institution being asked to vacate your assigned space and the Educational Opportunity Fair. Colleges and Universities exhibiting in CACRAO' Fairs are expected to adhere to CACRAO's Principles of Good Practice.

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Week Coordinator

Mackenzie Daniel – Elon University (Sun. – Mon.)

mdaniel6@elon.edu

(336) 278 – 7661

Takeila Hall – CFNC (Tues.)

takeila.hall@cfi.org

Amy Denton – CFNC (Wed. – Thurs.)

amy.denton@cfi.org

(252) 402 – 6157

Suggested Hotel(s)

Days: Sunday, September 16 – Tuesday, September 18 (Two nights)

Location: Courtyard by Marriott

Address: 3141 Wilson Drive, Burlington, NC 27215

Contact: (336) 585 – 1888

CACRAO Rate: N/A

Location: Hampton Inn & Suites

Address: 2935 Saconn Drive, Burlington, NC 27215

Contact: (336) 584 – 8585

CACRAO Rate: N/A

Location: Country Inn & Suites

Address: 3211 Wilson Drive, Burlington, NC 27215

Contact: (336) 584 – 1115

CACRAO Rate: N/A

Days: Tuesday, September 18 – Thursday, September 20 (Two nights)

Location: Hampton Inn

Address: 385 Ruin Creek Rd, Henderson, NC 27536

Contact: (252) 492 – 3007

CACRAO Rate: \$93 plus tax. Booking Link: <http://group.hamptoninn.com/CACRAO-2018>

Rooms will be released September 1st

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Sunday, September 16th

Fair Time: 2:00 p.m. – 4:30 p.m.

Fair Name: WAKE COUNTY SCHOOLS

Fair Location: NC State University – McKimmon Center

Address: 1101 Gorman Street, Raleigh, NC 27606

Contact: Taylor Holland, NC State University, (919) 515 – 5038 or taylor_holland@ncsu.edu

Note(s): High schools attending: Apex, Apex Friendship, Athens Drive, Broughton, Cary, Crossroads Flex, East Wake, Enloe, Fuquay-Varina, Garner, Green Hope, Heritage, Holly Springs, Knightdale, Leesville Road, Middle Creek, Millbrook, Panther Creek, Rolesville, Sanderson, Southeast Raleigh, Wake Early College of Health Science, Wake Forest, Wake STEM Early College, and Wakefield high schools.

Fee: \$100 for CACRAO members / \$125 for non-members

Monday, September 17th

Fair Time: 8:30 a.m. – 1:15pm

Fair Name: ALAMANCE COUNTY SCHOOLS

Fair Location: Elon University – Alumni Gym

Address: 104 East Haggard Ave., Elon, NC 27244

Contact: Mackenzie Daniel, Elon University (336) 278 – 7661, mdaniel6@elon.edu

Travel Time: From any suggested hotel about 10 minutes

Note(s): High schools attending: Seniors from Alamance-Burlington Middle College, Cummings High School, Graham High School, Eastern Alamance High School, Southern Alamance High School, Williams High School, Western Alamance High School, Sellars Gunn School, The Burlington School, Alamance Christian School, The Hawbridge School, River Mill Academy are invited.

* Breakfast will be provided as well as bottled water

Fee: \$95 for CACRAO members / \$120 for non-members (Only one fee payment required for the two fairs)

Fair Time: 6:00 p.m. – 7:00 p.m.

Fair Name: ALAMANCE COUNTY SCHOOLS

Fair Location: Elon University – Alumni Gym

Address: 104 East Haggard Ave., Elon, NC 27244

Contact: Mackenzie Daniel, Elon University (336) 278 – 7661, mdaniel6@elon.edu

Travel Time: From any suggested hotel about 10 minutes

Note(s): Same schools in attendance as the morning session. Open to the public.

* Dinner will be provided as well as bottled water beginning at 4:30 p.m.

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Tuesday, September 18th

Fair Time: 9:00 a.m. – 11:00 a.m.

Fair Name & Location: PERSON HIGH SCHOOL & ROXBORO COMMUNITY SCHOOL

Fair Location: Person High School Gym

Address: 1010 Ridge Rd, Roxboro, NC 27573

Contact: Emily Simpson, (336) 599 – 8321 x20021

Travel Time: From any suggested hotel about 1 hour

Note(s): N/A

Fair Time: 1:45 p.m. – 2:45 p.m.

Fair Name & Location: BARTLETT-YANCEY HIGH SCHOOL

Address: 466 Main Street E, Yanceyville, NC 27379

Contact: Jane Sartin, (336) 694 – 4212 x212

Travel Time: 30 minutes from Person HS

Note(s): N/A

Fair Time: 6:30 p.m. – 8:30 p.m.

Fair Name: CHAPEL HILL FAIR

Fair Location: UNC Chapel Hill – Dean Smith Center

Address: 300 Skipper Bowles Dr., Chapel Hill, NC 27514

Contact: Janet Cherry, (919) 967 – 8211 x28287

Travel Time: 1 hour from Bartlett-Yancey HS

Note(s): High schools attending: Partnership Academy, Carrboro, Cedar Ridge, Chapel Hill, East Chapel Hill, Orange, and Phoenix Academy high schools

* Dinner will be provided from 5:00 p.m. – 6:15 p.m.

Fee: \$100 for CACRAO members / \$125 for non-members

Wednesday, September 19th

Fair Time: 8:30 a.m. – 10:30 a.m.

Fair Name: VANCE COUNTY SCHOOLS

Fair Location: Vance-Granville Community College Civic Center

Address: 200 Community College Rd., Henderson, NC 27537

Contact: Amy Denton, CFNC, (252) 402 – 6157 or amy.denton@cfi.org

Travel Time: 5 minutes from Hampton Inn

Note(s): High schools attending: Vance County High School, Vance Early College, JF Webb, Kerr-Vance Academy, Crossroads Christian, Oxford Prep, Vance Charter, AdVance Academy at Western Vance, Henderson Collegiate, Haliwa-Saponi Tribal School, and Vance-Granville Community College.

* Snacks will be served

Fee: \$10 for CACRAO members / \$35 for non-members

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Wednesday, September 19th – Continued

Fair Time: 1:00 p.m. – 2:30 p.m.

Fair Name: GRANVILLE COUNTY SCHOOLS

Fair Location: South Granville High School Gym

Address: 701 N. Crescent Drive, Creedmoor, NC 27522

Contact: Meghan Burris, (919) 528 – 5333, burrisme@gcs.k12.nc.us

Travel Time: 30 minutes from Vance-Granville CC

Note(s): High schools attending: South Granville, Granville Central, Granville Early College and Granville Magnet School

Thursday, September 20th

Fair Time: 9:00 a.m. – 11:00 a.m.

Fair Name: FRANKLIN COUNTY SCHOOLS

Fair Location: Louisburg College in the Seby Jones Performing Arts Center, Auditorium Lobby

Address: 501 N. Main Street, Louisburg, NC 27549

Contact: Kim Phelps, Louisburg College, (919) 497 – 3222, kphelps@louisburg.edu

Travel Time: 40 minutes from Hampton Inn

Note(s): High schools attending: Bunn, Franklinton, Louisburg, Franklin County Early College, Louisburg College, and Vance-Granville Community College (Franklin Campus).

* Snacks will be served

Fair Time: 1:00 p.m. – 2:00 p.m.

Fair Name: WARREN COUNTY SCHOOLS

Fair Location: Warren County High School Gym

Address: 149 Campus Drive, Warrenton, NC 27589

Contact: Imani Burwell, (252) 257 – 4413 x3222

Travel Time: 45 minutes from Louisburg College

Note(s): High schools attending: Warren County High and Warren New Tech.

* Park in back parking lot, closest to bus parking. Enter through gym door.