If you would like someone to be recognized or nominated for an award, please complete this form.

**CACRAO RECOGNITION AND NOMINATION FORM**

Recommendation made by: _____________________________________ ________________________

Phone Number: (__)_______________ Email:_______________________________________________

Your Institution: _______________________________________________________________________

Your Position: _________________________________________________________________________

Person you are nominating: ______________________________________________________________

His/Her Institution: __________________________________________ Years of Service: _____________

Position______________________________

**REASON FOR RECOGNITION**

- Major Job Change:______________________________________________________________
- Retirement:_______________________________________ Years of Service:_______________
- Posthumous Recognition: Date of Death ____________________________________________

I am nominating the above person for:

□ **Charlie Hendricks Award** □ **Honorary Membership** □ **Award of Excellence**

Qualifications for Awards:

**Charlie Hendricks Award** – Is not a current member of the Executive Board; has been active in CACRAO for at least 5 years and has made substantial contributions to CACRAO “above and beyond the call of duty”.

**Honorary Membership** – is given to someone who has been a member of CACRAO for at least 10 years, has made substantial contributions to the association and its members through service as an officer, committee member, or participant in the profession. At the time of the election the nominee has retired or left the profession or officially announced his/her intent to do so.
Award of Excellence – Has made very significant contributions to CACRAO, its member institutions, and higher education in the Carolinas.

Please provide a concise paragraph that explains why this individual should be considered for an award.

If you have access to the following information, please list and briefly outline activity highlights for:
- offices held
- committee memberships
- program participation
- publications
- other related activities

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Signature ________________________________________________ Date___________________________
Submit Application to:  Debbie Barefoot
North Greenville University
PO Box 1892
Tigerville, SC 29688
Fax: 864-977-7177
debbie.barefoot@ngu.edu

Deadline for all Applications is November 5, 2013.